

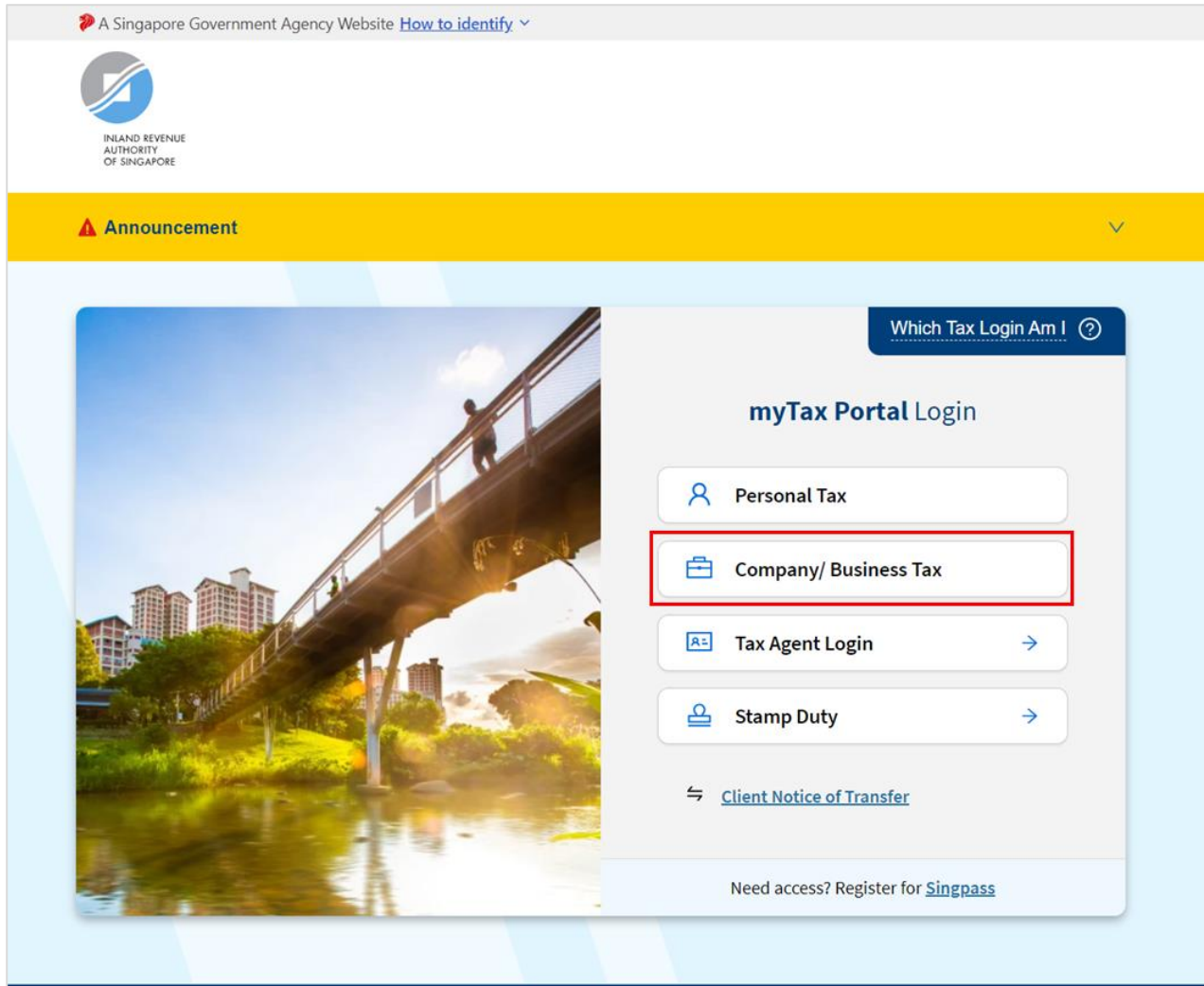


INLAND REVENUE
AUTHORITY
OF SINGAPORE

User Guide

Request Extension of Time to File (Partnership)





Step No. Action

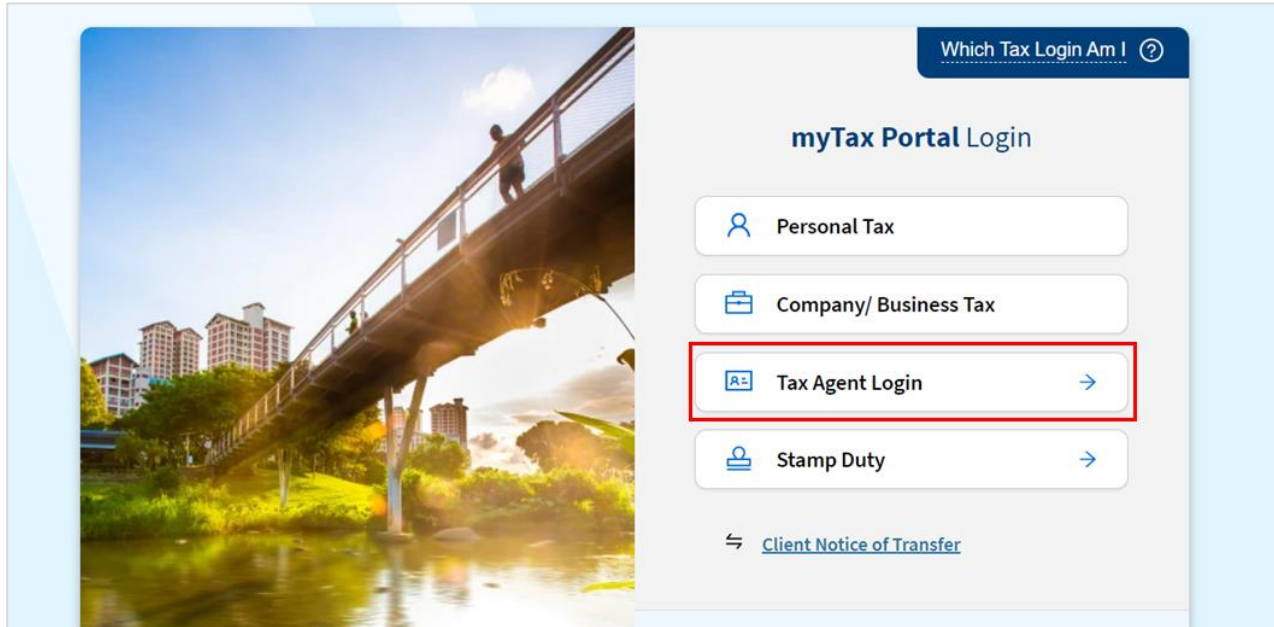
1. At *myTax* Portal login page, select the relevant type of Login.

“Company/ Business Tax” if you are logging in on behalf of your company or business. For steps on logging in to myTax Portal, you can refer to [Guide on How to Log In to myTax Portal](#).

Note

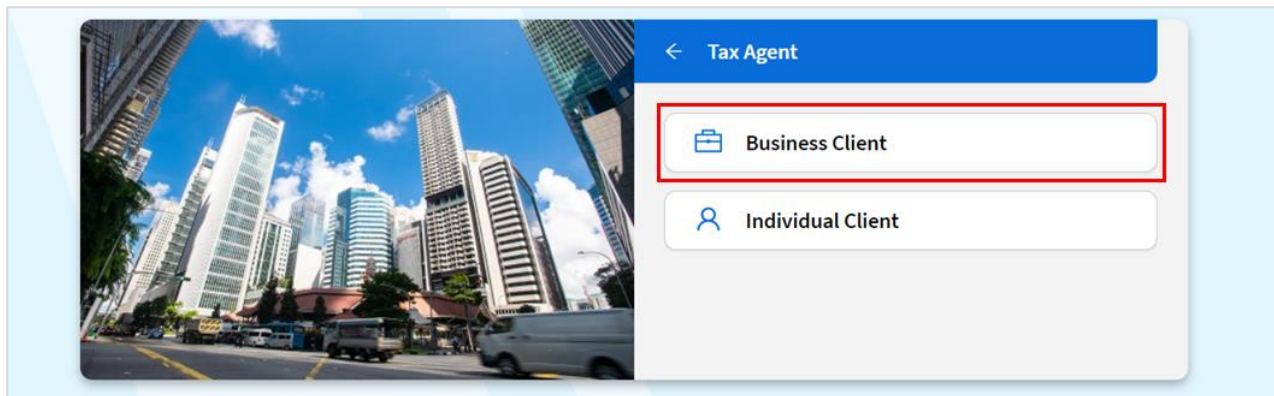
Please ensure that you have been duly authorised by the business with **Partnership (Form P Filing)** e-Service before making the request.

Step No. Action



“Tax Agent Login → Business Client” if you are logging in on behalf of your client. For steps on logging in to myTax Portal, you can refer to [Guide on How to Log In to myTax Portal](#).

Note
Please ensure that you have been duly authorised by the business with **Partnership (Form P Filing)** e-Service before making the request.



After logging in with CorpPass

The screenshot shows the IRAS user interface for a partnership. The user is logged in as 'ABC PARTNERSHIP' with Tax Ref No. T99LL9999A. The 'Partnership' menu is open, and 'Request Extension of Time to File' is highlighted. Below the menu, there is a note about notifications and a table for 'Tax Filing Status'.

INLAND REVENUE AUTHORITY OF SINGAPORE

ABC PARTNERSHIP
Tax Ref No. T99LL9999A

Overview Employers **Partnership** More

Last login on Friday, 16 Aug 2024 9:54 AM (S)

View Partnership Tax Filing Status
Request Extension of Time to File

Note
The company/ business has subscribed to the following notifications for its tax notices:
By post to your company's/ business' registered address

- Partnership (Form P Filing) paper notices only. Email notification is not applicable.

[VIEW DETAILS](#)

Tax Filing Status

Partnership

1 - 1 of 1 Record(s) [Show more years](#)

Form	Year of Assessment	Status	Date Due	Date Received	Actions
FORM P	2022	Required to	15 Apr 2022		

Step No. Action

- At “**Overview**” page, click on “**Partnership**” dropdown list and select “**Request Extension of Time to File**”.

Note

Please ensure that you have been duly authorised by the business with **Partnership (Form P Filing)** e-Service before making the request.

A Singapore Government Agency Website [How to identify](#) ▾

INLAND REVENUE AUTHORITY OF SINGAPORE

ABC PARTNERSHIP
Tax Ref No. T99LL9999A

Email Us (myTax Mail) ▾ Notices/Letters ▾ Account ▾ Logout

Overview Employers ▾ Partnership ▾ More ▾

Request Extension of Time to File

Note: Extension to file is only applicable for Form P and/or Accounts.

1. Enter Details 2. Result

Request Details

Tax Type: PARTNERSHIP

Nature of Request: EXTENSION TO FILE

Year of Assessment * 2024 ▾ a.

Name of Requestor: XXX

Designation * b. PRECEDENT PARTNER

Contact Information

Please provide a valid contact number, preferably a mobile number, as we may need to contact you.

Contact No. * +65 91234567 c.

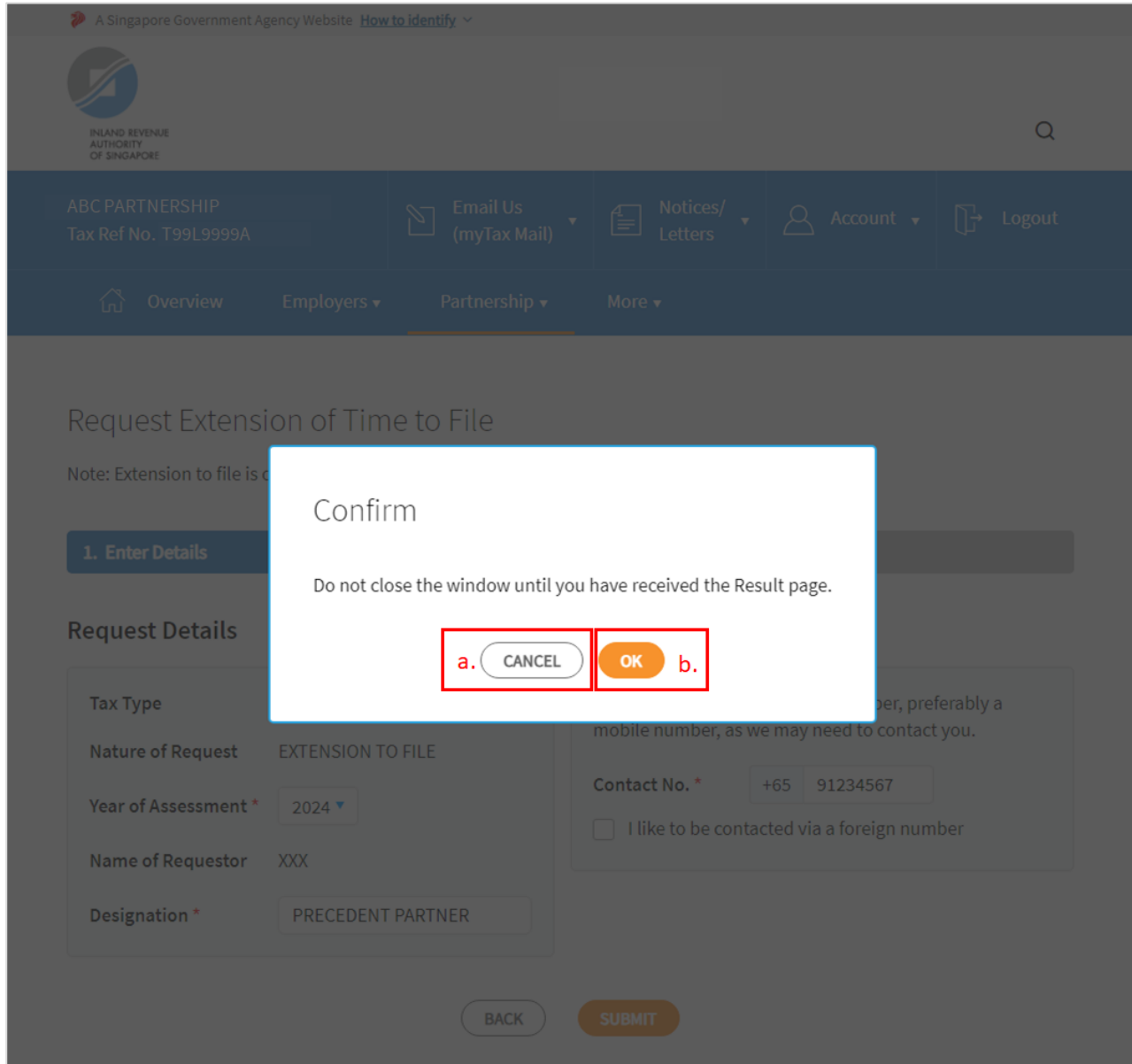
I like to be contacted via a foreign number

BACK SUBMIT d.

- | Step No. | Action |
|----------|---|
| 3. | At " Enter Details " page, please provide the following information: |
| a. | Select the " Year of Assessment " from the dropdown list |
| b. | Enter your " Designation ". |
| c. | Enter your " Contact No. ".
If you do not have a local number, check the box next to " I like to be contacted via a foreign number " to enter Country Code, Area Code, foreign contact number. |
| d. | Click on " SUBMIT " button. |


Note

Extension of time to file for current Year of Assessment will only be available after 30 November.



- | Step No. | Action |
|----------|---|
| 4. | Click on |
| a. | "CANCEL" button to return to the "Enter Details" page if you wish to make amendments. |
| b. | "OK" button if you confirm the details entered are correct. |

A Singapore Government Agency Website [How to identify](#) ▾




ABC PARTNERSHIP
Tax Ref No. T99LL9999A

Email Us (myTax Mail) ▾ Notices/ Letters ▾ Account ▾ Logout

Overview Employers ▾ Partnership ▾ More ▾

Request Extension of Time to File

a. 

1. Enter Details 2. Result

Result

Your request for an extension to file for Year of Assessment 2024 has been approved. Please file the tax return and pay the composition amount by 30/08/2024.

Name	ABC PARTNERSHIP	Tax Ref No.	T99LL9999A
Acknowledgement No.	428105	Date/ Time	16 Aug 2024 11:39 AM

Tax Type	PARTNERSHIP	Nature of Request	EXTENSION TO FILE
Year of Assessment	2024	Contact No.	91234567
Name of Requestor	XXX	Designation	PRECEDENT PARTNER

Step No. Action

5. The outcome of your request will be displayed on the "Result" page.
 - a. You may proceed to click on "**SAVE AS PDF/ PRINT**" button to print the page.

A copy of the Result Page will be stored in "**Notices/ Letters > Corporate Tax**".

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