|  |
| --- |
| Declaration of Carrier for Goods Hand-carried out of Singapore by Individual Carrier |
| ***Section A (To be completed by each carrier)*** |
| To | : |  *(Name of Supplier), (Address of Supplier)* |
| Date of declaration  | : |  / / *(DD/MM/YYYY)* |
|  |  |  |
| I, (Name of carrier as shown on passport), hereby declare that I will hand-carry the following goods out of Singapore. I am aware that penalties may be imposed for the submission of an incorrect form and/or provision of false information to the Comptroller of GST.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Details of Goods**Name of Customer (as per invoice) : Invoice Date (DD/MM/YYYY) : Invoice Number : Invoice Amount :

|  |  |  |
| --- | --- | --- |
| **Description of goods per invoice (please use a separate form if space provided is not sufficient)** | **Quantity of goods****per invoice** | **Quantity of goods carried out by me** |
| (1)  |   |   |
| (2)  |   |   |
| (3)  |   |   |
| (4)  |   |   |
| (5)  |   |   |

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|  |  |
| --- | --- |
| **Particulars of Carrier**Relationship to customer / seller (if applicable) : Nationality : Passport Number : Address :  Signature of Carrier :  | **Details of Departure**Date of Departure : Name of Airlines/Vessel : Flight/Vessel/Vehicle No: Time of Flight/Vessel : Destination :  |

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| ----------------------------------------------------------------------------------------------------------------------------------------------***Section B (To be completed by supplier)*** |
| Checklist of documents to be maintained by supplier (to be obtained not later than 60 days) **(Please mark)** |
|  |   |  |
| (1) Copy of transport evidence: |  |  |  |
|  (a) Confirmed air / ferry ticket bearing the name of carrier  |[ ]   |
|  |  |  |
|  (b) Boarding pass bearing the name of carrier (if applicable) |[ ]   |
|  |  |  |  |  |
|  (c) Airline excess baggage receipt (if applicable) |[ ]   |
|  |  |  |  |  |
| (2) Extract of passport |  |  |  |  |
|  (a) A copy of front page containing name, passport number, nationality and photograph of carrier |[ ]   |
|  |  |  |  |  |
|  (b) A copy of relevant immigration endorsement of entry to foreign country (if applicable) |[ ]   |
|  |  |  |  |  |
| (3) Invoice to overseas customer  |[ ]   |
|  |  |  |  |  |
| (4) Confirmation of receipt of goods by overseas customer | [ ]  |  |
| (5) Export permit (subject to the requirements of Singapore Customs for export permits) | [ ]  |  |
| (6) Evidence of payment received from overseas customer | [ ]  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Name & Signature of Authorised Person  | : |   |  |  |
| Designation  | : |   |  |  |

**If the declaration form or supporting documents are incomplete or not in order, the supply cannot be zero-rated. DO NOT submit the completed form unless requested by IRAS. Keep a copy of this completed form for your internal records.**