



Tenant/ Licensee Name: \_\_\_\_\_

Please tick '✓' Type of Letting:  Partial  Whole  Multiple Properties

Area Let (sqm): \_\_\_\_\_

Tenancy/ License Period: from DD / MM / YYYY to DD / MM / YYYY

Gross Rent/ License Fee (S\$/month): \_\_\_\_\_ Service Charge (S\$/month): \_\_\_\_\_

Furniture & Furnishings Rent (S\$/month): \_\_\_\_\_ Advertising & Promotion Fee (S\$/month): \_\_\_\_\_

\*Gross Turnover (GTO) Rent (S\$/year): \_\_\_\_\_ from DD / MM / YYYY to DD / MM / YYYY

(\*Refers to the preceding year GTO rent, if applicable. Please provide the latest 12 months GTO rent, if the preceding year GTO rent is not available).

GTO Rent Structure: \_\_\_\_\_

Other Amount (S\$/month): \_\_\_\_\_, please specify: \_\_\_\_\_

2. Change in Floor Area (Please provide the new floor plan as supporting document)

New Floor Area (sqm): \_\_\_\_\_

Effective Date of New Floor Area: DD / MM / YYYY

3. Changes in Market Rent (Please provide supporting market rental evidence)

4. Others (Please provide details under Part 3)

### Part 3: Details of Selected Reason(s)

Please explain in detail: (1) computation of your desired annual value; (2) basis for desired effective date; (3) any other information.

### Section C: Contact Person Information

Name of Applicant: \_\_\_\_\_

Please tick '✓'  Owner  Tax Agent

Designation (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

Contact No.: \_\_\_\_\_

If you have selected tax agent, please provide the following information:

(1) A letter of Authorisation from the owner

(2) Tax Agent Firm (if applicable): \_\_\_\_\_

(3) Identification Type:

(Fill in '06' for UEN-Local Co. No.; otherwise refer to ID Box)

(4) Identification No.:

#### ID Box: Identification Type

- 01. Singapore NRIC (including PR)
- 02. FIN (Foreign Identification No)
- 03. IMS No. (Immigration File No.)
- 04. Work Permit No.
- 05. UEN-BUSINESS-Business Regn. No.
- 06. UEN-Local Co.-Company Regn. No.
- 11. Malaysia NRIC
- 12. Passport No.
- 26. Law Firm Registration Code
- 20. Other Identification
- 35. UENO-UEN-OTHERS

If an agent is appointed, the outcome of the objection will be sent to the owner and the agent.

In the event of an invalid agent's Identification Type/ No., the outcome will only be sent to the owner.

### Section D: Declaration of Applicant

I declare that the information given in this form is true and complete.

I understand that penalties may be imposed for the submission of an incorrect form and/or provision of false information to the Comptroller of Property Tax/Chief Assessor, which may include a fine and/or imprisonment term, where applicable.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_