

# How to Pay for Stamp Duty via AXS?

## **Note**

You will require:

- a) Your document reference number,
- b) The identity number of one contracting party declared in your e-Stamping submission; and
- c) Credit/ Debit card which you would like to make payment by

You may download the stamp certificate on our [e-Stamping Portal](#) *immediately* after successful payment. For assistance on downloading of Stamp Certificate, please refer to our self-help guide published [here](#).

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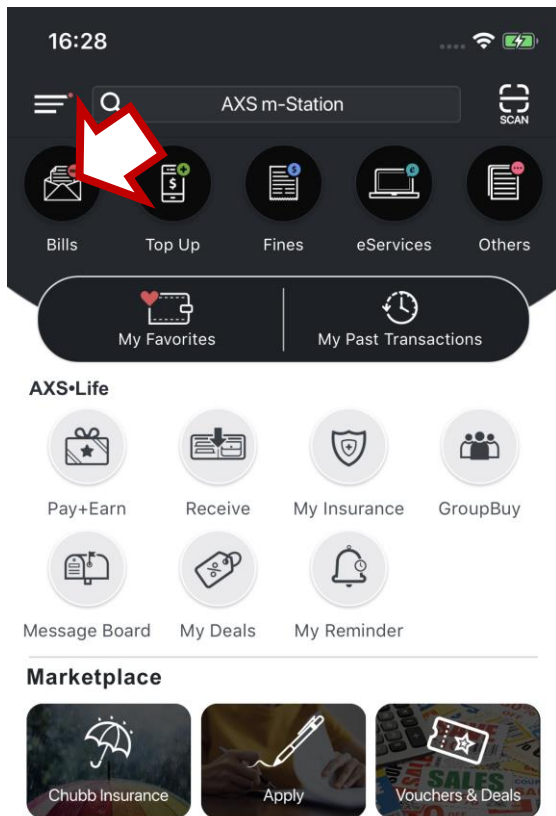
# AXS m-Station

## Mobile Application

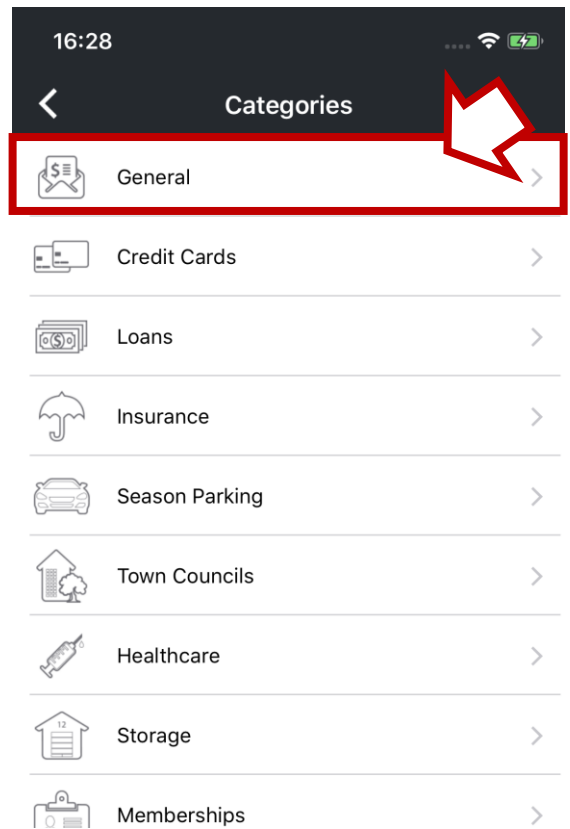
**Note**

There is a payment limit of **S\$9,999.99** or your debit/ credit card's daily payment limit, whichever is lower

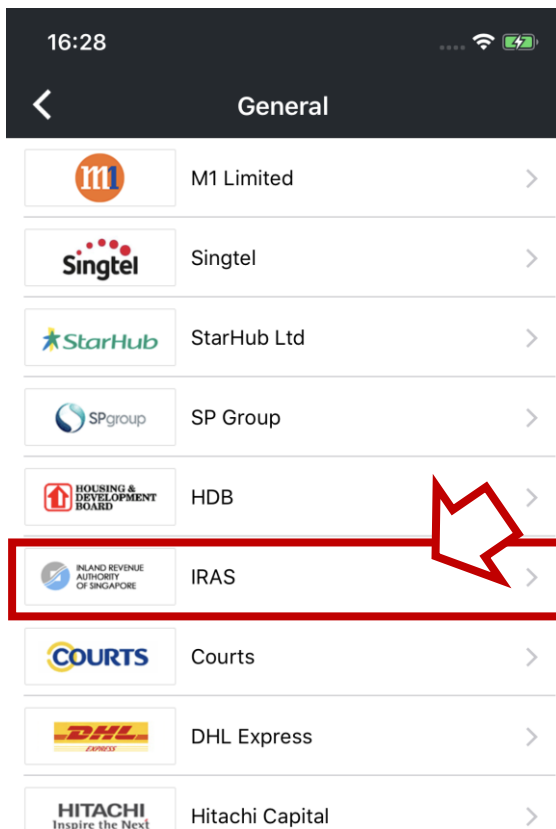
## Step 1: Select 'Bills'



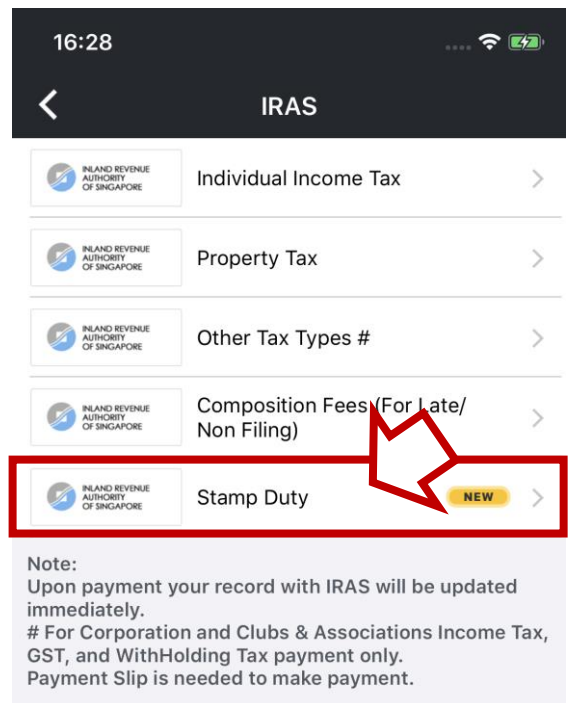
## Step 2: Select 'General'



## Step 3: Select 'IRAS'



## Step 4: Select 'Stamp Duty'



## Step 5: Input Details

4:16 PM 48%

Account Details Retrieve

INLAND REVENUE AUTHORITY OF SINGAPORE

General - IRAS - Stamp Duty

Document Reference No.

Party to the Contract NRIC/FIN/Passport No./UEN

Outstanding Stamp Duty Payable

Description (optional)

Note :

- Please Confirm/Update to proceed to Payment Summary page.

### 1. Document Reference No.

You will obtain this 13-digit reference number at the payment page of your e-Stamping Submission (See [Annex A](#))

### 2. Party to the Contract

Enter the identity number of one contracting party declared in your e-Stamping submission.

## Step 6: Confirm Amount

1:03 PM 80%

Account Details Confirm

INLAND REVENUE AUTHORITY OF SINGAPORE

General - IRAS - Stamp Duty

Document Reference No.

Reference Number Entered

Party to the Contract NRIC/FIN/Passport No./UEN

ID Number Entered

Outstanding Stamp Duty Payable

Stamp Duty Amount (Retrieved)

Description (optional)

Note :

- Please Confirm/Update to proceed to Payment Summary page.

## Step 7: Select 'Pay Now'

1:04 PM 80%

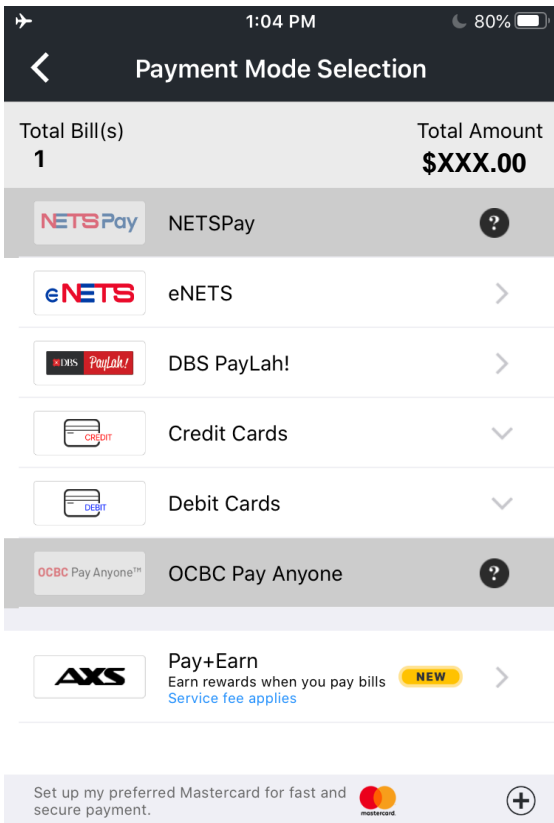
Edit Payment Summary Pay Now

Total Bill(s) 1 Total Amount \$XXX.00

Billing Org.	Account No.	Amount(\$)
INLAND REVENUE AUTHORITY OF SINGAPORE	[Document Reference Number] General	XXX.00 >

Select "Add Payment" to add more bills into this transaction.

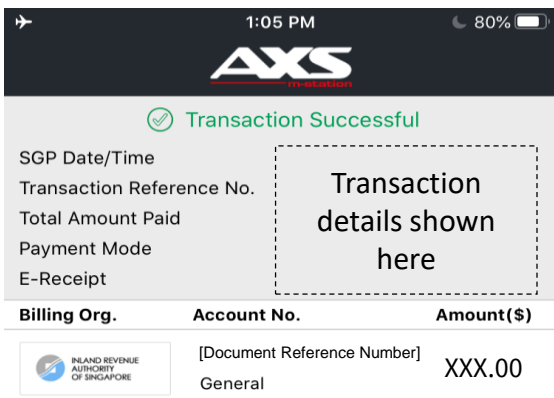
## Step 8: Select Payment Mode



Select your preferred payment option and follow through the payment instructions.

If you face technical difficulties during payment, please contact AXS at 6560 2727

## Step 9: Completion



You may download your Stamp Certificate on our [e-Stamping Portal](#) now.

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END

# AXS e-Station

Website

<https://e-station2.axs.com.sg/>

**Note**

There is a payment limit of **S\$9,999.99** or your debit/ credit card's daily payment limit, whichever is lower

## Step 1: Go to [AXS e-Station](#), select 'Pay Bills'

**AXS e-Station**

**Pay Bills**

**3 EASY STEPS TO MAKE A PAYMENT**

1. Select Payment Category on the left panel, followed by the Billing Organisation / Fines Agency / Telco.
2. Key in the information and amount.
3. Confirm to make payment.

[How it works?](#)

**Payment Modes:**

eNETS DBS PayLah! masterpass mastercard

Diners Club INTERNATIONAL

**Credit Cards**

DBS POSB citibank OCBC Bank UOB

**Debit Cards**

DBS POSB citibank OCBC Bank UOB

**Payment Summary**

No items yet

No of Bills : 0

Total Amount : \$ 0.00

Proceed to Pay

## Step 2: Select 'General' then 'IRAS'. A dropdown will appear.

**AXS e-Station**

**General** All per page

Billing Organisation	Type of Bills
M1 Limited	- Bill Payment
Singtel	- Bill Payment
StarHub	- Bill Payment
SPgroup	- Bill Payment
HDB	- Housing Loan, Upgrading Cost, Rent & Charges - Season Parking Charges - Renovation Contractors' Fees - Administrative Fee for Renting Out of Flat/Bedroom(s) - Resale Flats - Others
IRAS	- Individual Income Tax Payment - Property Tax Payment - Other Tax Types Payment - Composition Fees (For Late/Non Filing) Payment - Stamp Duty
COURTS	- Instalment Payment

**Payment Summary**

No items yet

No of Bills : 0

Total Amount : \$ 0.00

Proceed to Pay

### Step 3: Enter billing details and retrieve your stamp duty submission



#### IRAS

- Individual Income Tax Payment
- Property Tax Payment
- Other Tax Types Payment
- Composition Fees (For Late/Non Filing) Payment
- Stamp Duty

#### Document Reference No.

You will obtain this 13-digit reference number at the payment page of your e-Stamping Submission (See [Annex A](#))

#### Please enter your billing details

- Individual Income Tax
- Property Tax
- Other Tax Types#
- Composition Fees(For Late/Non Filing)
- Stamp Duty

1 \*Account Type :

2 \*Document Reference No. :

3 \*Party to the Contract NRIC/ FIN/ Passport No./ UEN :

#### Party to the Contract

Enter the identity number of one of the contracting parties declared in your e-Stamping submission.

Retrieve

Clear Add to Payment Summary

### Step 4: Review information retrieved and select 'Add to Payment Summary'



#### IRAS

- Individual Income Tax Payment
- Property Tax Payment
- Other Tax Types Payment
- Composition Fees (For Late/Non Filing) Payment
- Stamp Duty

#### Please enter your billing details

\*Account Type : Stamp Duty

\*Document Reference No. : XXXXXXXXXXXXX

\*Party to the Contract NRIC/ FIN/ Passport No./ UEN : XXXXXXXXXXXXX Retrieve

Amount : (Retrieved)

\* Required field

Clear Add to Payment Summary



## Step 5: Select 'Proceed to Pay'

**General** All per page

Billing Organisation	Type of Bills
M1 Limited - Bill Payment	
Singtel - Bill Payment	
StarHub Ltd - Bill Payment	
SP Group - Bill Payment	
HDB - Housing Loan, Upgrading Cost, Rent & Charges - Season Parking Charges - Renovation Contractors' Fees - Administrative Fee for Renting Out of Flat/Bedroom(s) - Resale Flats - Others	
IRAS - Individual Income Tax Payment - Property Tax Payment - Other Tax Types Payment - Composition Fees (For Late/Non Filing) Payment - Stamp Duty	

**Payment Summary**  
 1. IRAS  
 XXXXXXXXXXXX \$XXX.00  
 No of Bills : 1  
 Total Amount : \$XXX.00  
Proceed to Pay

## Step 6: Select Payment Mode

If you face technical difficulties during payment, please contact AXS at 6560 2727

**Payment Summary**

Billing Organisation	Account No.	Category	Amount (\$)	Action
INLAND REVENUE AUTHORITY OF SINGAPORE	XXXXXXXXXXXX	General	\$XXX.00	

No of Bills : 1  
Total Amount Due : \$XXX.00

Please ensure your pop-up blocker is turned off before proceeding.

Email Address (optional):  
Enter your email address to receive an e-receipt of your transaction.

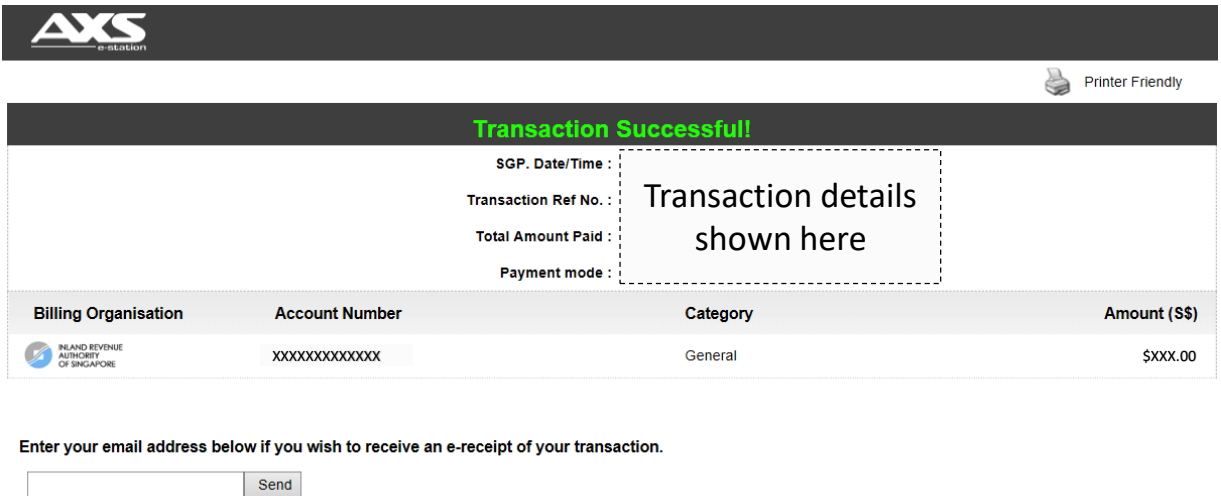
Credit Cards  
 Debit Cards  
  
 - Please select -

Select your preferred payment option and follow through the instructions on screen.


Add more bills

## Step 7: Completion

If payment is successful, you will see this screen below



The screenshot displays the AXS e-Stamping Portal interface. At the top left is the AXS logo. At the top right is a printer icon and the text "Printer Friendly". A green banner reads "Transaction Successful!". Below this, a dashed box contains the text "Transaction details shown here". To the left of this box are labels for "SGP. Date/Time :", "Transaction Ref No. :", "Total Amount Paid :", and "Payment mode :". Below the dashed box is a table with the following data:

Billing Organisation	Account Number	Category	Amount (\$)
 INLAND REVENUE AUTHORITY OF SINGAPORE	XXXXXXXXXXXX	General	\$XXX.00

Below the table, there is a text prompt: "Enter your email address below if you wish to receive an e-receipt of your transaction." followed by an input field and a "Send" button.

You may download your Stamp Certificate on our [e-Stamping Portal](#) now.

For assistance on downloading of Stamp Certificate, please refer to our self-help guide published [here](#).

**END**

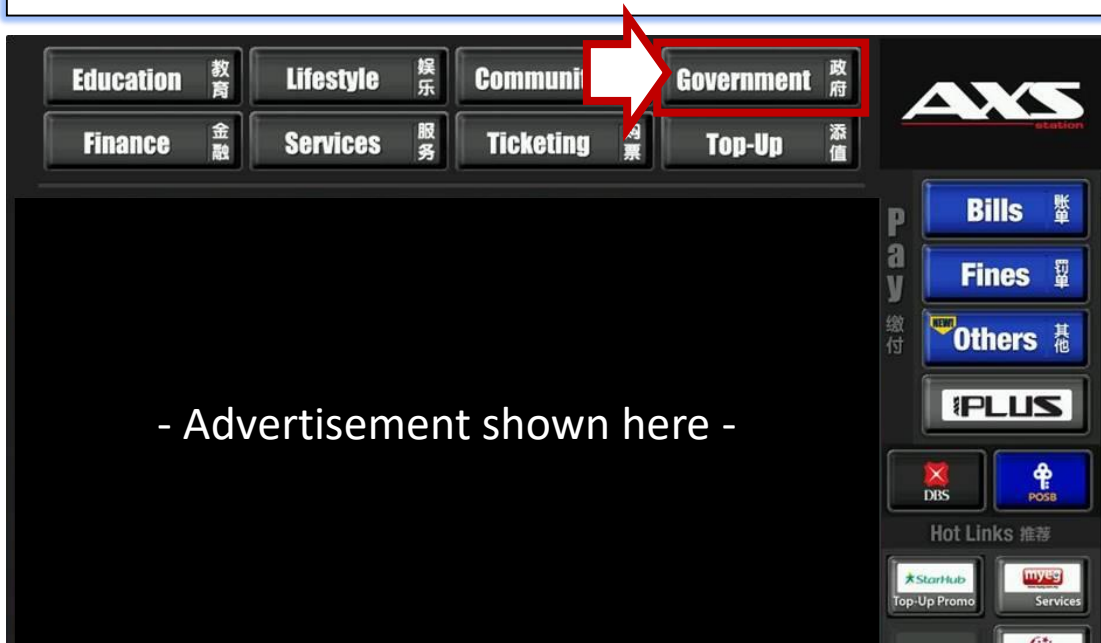
# AXS Station

Kiosk

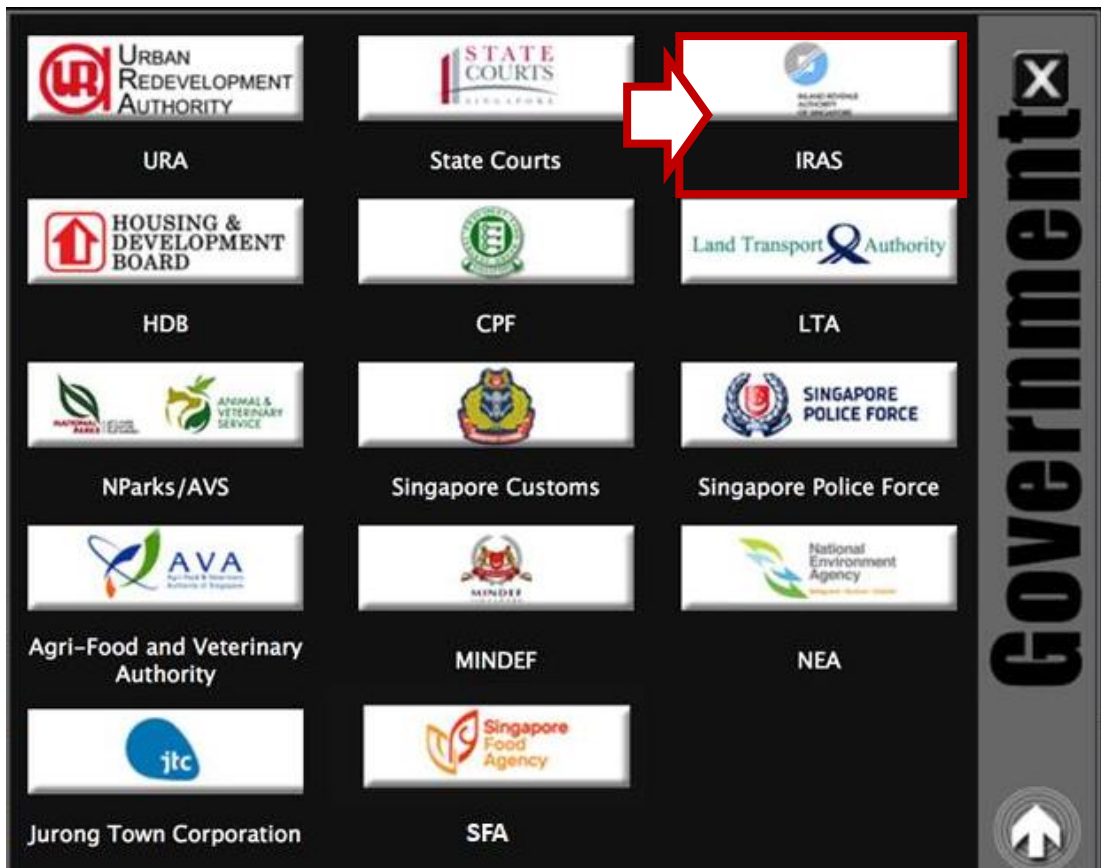
**Note**

There is a payment limit of **\$3,000** or your debit/ credit card's daily payment limit, whichever is lower

## Step 1: Select 'Government'



## Step 2: Select 'IRAS'



### Step 3: Select 'Bill Payment'

The screenshot shows the top header of the Singapore Government portal. On the left is the Inland Revenue Authority of Singapore logo. In the center, the slogan "Our Taxes. Our Nation." is displayed above a family photo. On the right is the Singapore Government logo with the tagline "Integrity • Service • Excellence". Below the header, a light blue banner contains the text "Please select from the following options". Two dark blue buttons are visible: "Bill Payment" on the left and "GIRO Application" on the right. A red rectangular box highlights the "Bill Payment" button, and a white mouse cursor arrow points to it.

### Step 4: Select 'Stamp Duty'

The screenshot shows a selection screen for tax input options. At the top left, it says "Account Type" and "帐户类别". A blue banner in the center reads "Please Select One of the Following Input Options" and "请选择按输入方式". Below this banner are five dark blue buttons: "Individual Income Tax", "Property Tax", "Stamp Duty", "Other Tax Types #", and "Composition Fees (For Late/Non Filing)". A red rectangular box highlights the "Stamp Duty" button, and a white mouse cursor arrow points to it. At the bottom, a blue box contains a note: "Note: \*For Corporation and Clubs & Associations Income Tax, GST, and Withholding Tax payment only. Payment Slip No. is needed to make payment." A "Back" button with the Chinese characters "返回" is located at the bottom left.

## Step 5: Input details and retrieve submission

Bill Payment Services  
付款服务

Please key in your NRIC/ FIN/ UEN/ Passport No :  
请输入您的证件号码。

1 Document Reference No. :

2 Party to the Contract  
NRIC/ FIN/ Passport No./ UEN :

**Document Reference No.**  
You will obtain this 13-digit reference number at the payment page of your e-Stamping Submission (See [Annex A](#))

**Party to the Contract**  
Enter the identity number of one of the contracting parties declared in your e-Stamping submission.

3

Back 返回

Continue 继续

## Step 6: Review information retrieved and proceed

Bill Payment Services  
付款服务

Please check the details and select "Continue".  
请检查所输入资料并选择“继续”。

Document Reference No. : XXXXXXXXXXXXX

Party to the Contract  
NRIC/FIN/ Passport No/ UEN : XXXXXXXXXXXXX

Outstanding Stamp Duty Payable : \$XXX.00

Back 返回

Continue 继续



## Step 7: Proceed to Payment Summary

Add Bill or Proceed to Payment Summary  
增多一项付款或进入付款总结单

**!** Do you wish to add another Bill?  
您想添加多一项账单吗?

**+** Add Another Bill  
添加一项账单

Proceed to Payment Summary  
进入付款总结单

**Step 8:** Select 'Proceed to Pay' and follow through the payment instructions shown on screen.

If you face technical difficulties during payment, please contact AXS at 6560 2727

Payment Summary  
付款总结

No. 编号	Service Provider 服务机构	Account No. 户口号码	Amount 付款数额	Select to Pay 选择付款
1		(Document Reference Number)	\$ XXX.00	<input checked="" type="checkbox"/>

Check that there is a ✓ at the submission you wish to pay

Add Another Payment  
加多一项付款

eReceipt  
e收据

Total Amount :  
付款总数额 \$ XXX .00

Exit  
退出

You are paying  
您将支付

Proceed to Pay  
付款

## Step 9: Completion

If payment is successful, you will see this screen below

The screenshot displays a 'Payment Summary' screen with the following elements:

- Title:** Payment Summary (付款总结)
- Table:** A table with columns: No. (编号), Service Provider (服务机构), Account No. (户口号码), Amount (付款数额), and Select to Pay (选择付款). The table contains one row with a document icon, a '(Document Reference Number)', and a 'PAID BY ATM CARD : \$ XXX.00' button.
- Total Amount:** \$XXX.00 PAID (付款总数额)
- Status:** Transaction Successful (交易完成)
- Action:** Exit (退出) button

You may download your Stamp Certificate on our [e-Stamping Portal](#) now.

For assistance on downloading of Stamp Certificate, please refer to our self-help guide published [here](#).

**END**



# Annexes

## Annex A – Document Reference Number (‘DRN’)

Stamp Lease/ Tenancy Agreement

1 Enter Details      2 Preview & Declare      3 Pay & Acknowledge

I would like to pay by...

**eNETS** Requires an existing internet banking account with DBS/ POSB, OCBC, UOB, Citibank or Standard Chartered Bank.

Payable Amount

Document Ref No	XXXXXXXXXXXXXXXX
Stamp Duty	



The DRN is obtained at the payment page of your e-Stamping Submission.

**PAY**

PRINT RATE THIS E-SERVICE

## Annex B – AXS Kiosk Receipt

