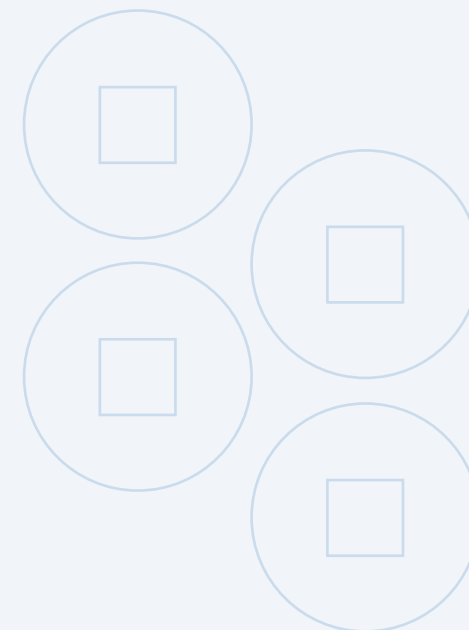
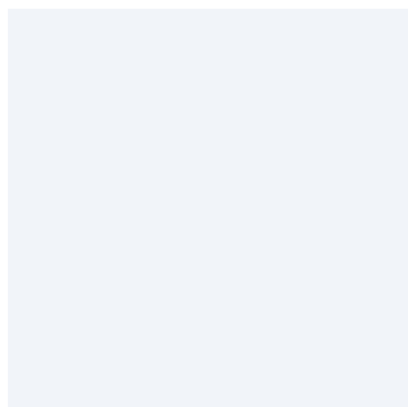




INLAND REVENUE
AUTHORITY
OF SINGAPORE

User Guide

View Account Summary



Step 1

Log in to myTax Portal, you will see the Account Summary screen which displays the tax types with outstanding balances.

To view your account details for the respective tax type, click on **‘View Details’**.

If you have an active GIRO Plan, you may click on **“View GIRO Plan”** to see the plan details.

The screenshot shows the myTax Portal interface. At the top left is the Inland Revenue Authority of Singapore logo. The user is identified as S1234567A | JOHN SMITH. Navigation links include Inbox, Account, and Profile. A secondary navigation bar shows Overview, Individuals, Property, S45, and More. The main heading is 'Account Summary' with a 'SAVE AS PDF/PRINT' option. A tip indicates that a Statement of Account (SOA) can be downloaded. Below this, a table lists three tax records: Individual Income Tax (1,000.00), Property Tax (4,000.00), and Stamp Duty (10,000.00). Each record includes a 'View GIRO plan' link and a 'Next deduction' date. At the bottom, there are buttons for 'Apply for Payment Plan', 'Pay my Taxes', 'Update my Contact Details', and 'View Property Summary'.

		Balance (S\$) as at 17 Nov 2022	
Individual Income Tax	View GIRO plan Next deduction on 16 Jan 2023	1,000.00	VIEW DETAILS PAY
Property Tax You have 4 properties	View GIRO plan Next deduction on 06 May 2023	4,000.00	VIEW ACCOUNTS PAY
Stamp Duty You have 2 Stamp Duty records		10,000.00	VIEW RECORDS PAY

Related Services

- Apply for Payment Plan
- Pay my Taxes
- Update my Contact Details
- View Property Summary





Step 2

Finance transactions for the current and past 4 years will be available for viewing.

You may download the Statement of Account (in PDF format) from **“Download Statement of Account”**.

You may click on **“Apply for GIRO”** to apply for GIRO for your tax payments.

The screenshot shows the 'Individual Income Tax Account Details' page for user S1234567A | JOHN SMITH. The page includes a navigation bar with 'Overview', 'Individuals', 'Property', 'S45', and 'More'. A 'SAVE AS PDF/PRINT' button is visible in the top right. The main content area displays the account balance as S\$1,000.00, due on 30 Dec 2022, with buttons for 'PAY', 'APPLY FOR GIRO', and 'DOWNLOAD STATEMENT OF ACCOUNT (PDF)'. Below this is a section for 'Your Financial Transaction(s)' with a list of notes. A 'Search Records' section contains a date range selector and 'CLEAR' and 'SEARCH' buttons. At the bottom, there is a 'Financial Transactions for Year' section with filters for 'All', '2021', '2020', '2019', and '2018'. A table shows 1-20 of 2,000 records with columns for Date, Description, Year, Payable (\$\$), Paid (\$\$), and Balance (\$\$).

Date	Description	Year	Payable (\$\$)	Paid (\$\$)	Balance (\$\$)
28 Dec 2021	Pay Now QR	2021	0.00		0.00
04 Aug 2021	Cheque Payment	2021		1,900.00	6,450.00
12 Jul 2021	AXS Payment	2021	-510.00	6,450.00	8,350.00
30 Jun 2021	5% Penalty Abatement	2021	-510.00	1,900.00	0.00



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The information presented in the slides aims to provide a better general understanding of taxpayers' tax obligations and is not intended to comprehensively address all possible tax issues that may arise. This information is correct as at the date of presentation. While every effort has been made to ensure that this information is consistent with existing law and practice, should there be any changes, IRAS reserves the right to vary its position accordingly.