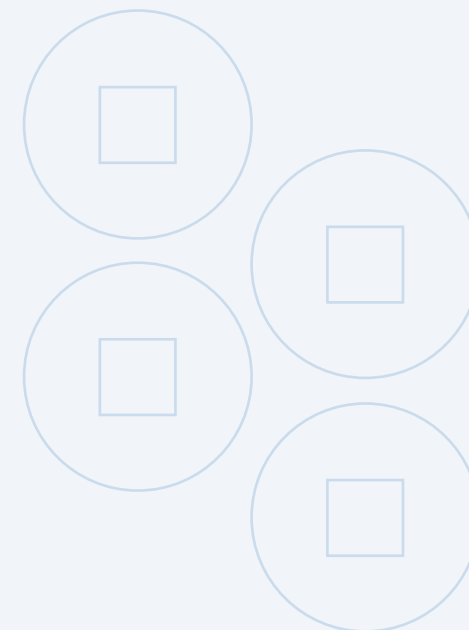
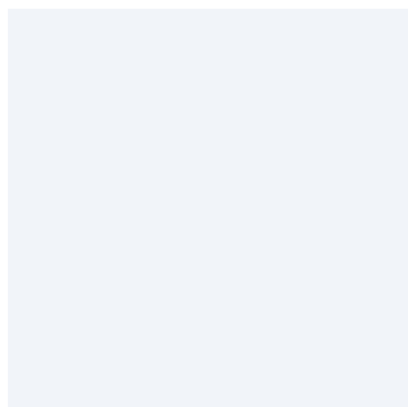




INLAND REVENUE  
AUTHORITY  
OF SINGAPORE

# User Guide

View Account Summary



## Step 1

Log in to myTax Portal, you will see the Account Summary screen which displays the tax types with outstanding balances.

To view your account details for the respective tax type, click on **‘View Details’**.

If you have an active GIRO Plan, you may click on **“View GIRO Plan”** to see the plan details.

The screenshot shows the myTax Portal interface. At the top left is the Inland Revenue Authority of Singapore logo. The user is identified as JOHN SMITH with ID S1234567A. The navigation bar includes links for Inbox, Account, and Profile. The main content area is titled 'Account Summary' and includes a 'SAVE AS PDF/PRINT' button. A tip indicates that users can download their Statement of Account (SOA) in their respective Account Details. Below this, there is a table of tax records as of 17 Nov 2022. The table lists three records: Individual Income Tax (1,000.00), Property Tax (4,000.00), and Stamp Duty (10,000.00). Each record has links for 'View GIRO plan', 'View Details', 'View Accounts', and 'Pay'. At the bottom, there are buttons for 'Apply for Payment Plan', 'Pay my Taxes', 'Update my Contact Details', and 'View Property Summary'.

		Balance (S\$) as at 17 Nov 2022	
<b>Individual Income Tax</b>	<a href="#">View GIRO plan</a> Next deduction on 16 Jan 2023	1,000.00	<a href="#">VIEW DETAILS</a> <a href="#">PAY</a>
<b>Property Tax</b> You have 4 properties	<a href="#">View GIRO plan</a> Next deduction on 06 May 2023	4,000.00	<a href="#">VIEW ACCOUNTS</a> <a href="#">PAY</a>
<b>Stamp Duty</b> You have 2 Stamp Duty records		10,000.00	<a href="#">VIEW RECORDS</a> <a href="#">PAY</a>

Related Services

- Apply for Payment Plan
- Pay my Taxes
- Update my Contact Details
- View Property Summary





## Step 2

Finance transactions for the current and past 4 years will be available for viewing.

You may download the Statement of Account (in PDF format) from **“Download Statement of Account”**.

You may click on **“Apply for GIRO”** to apply for GIRO for your tax payments.

S1234567A | JOHN SMITH
Inbox Account Profile

Overview Individuals Property S45 More

### Individual Income Tax Account Details SAVE AS PDF/PRINT

[< BACK TO PREVIOUS](#)

**Balance**  
S\$1,000.00

PAY

Due on 30 Dec 2022.

[APPLY FOR GIRO](#)

[DOWNLOAD STATEMENT OF ACCOUNT \(PDF\)](#)

#### Your Financial Transaction(s)

- Financial transactions for the current and past 4 years are available for viewing.
- Payment made after 10 Sep 2023 may not be reflected in your Account Details.
- If you have just e-Filed, the assessment may not be reflected in the Account Statement.

#### Search Records

Date

to

CLEAR

SEARCH

#### Financial Transactions for Year

All
2021
2020
2019
2018

1-20 of 2,000 Record(s)

Date	Description	Year	Payable (\$\$)	Paid (\$\$)	Balance (\$\$)
28 Dec 2021	Pay Now QR	2021	0.00		0.00
04 Aug 2021	Cheque Payment	2021		1,900.00	6,450.00
12 Jul 2021	AXS Payment	2021	-510.00	6,450.00	8,350.00
30 Jun 2021	5% Penalty Abatement	2021	-510.00	1,900.00	0.00



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The information presented in the slides aims to provide a better general understanding of taxpayers' tax obligations and is not intended to comprehensively address all possible tax issues that may arise. This information is correct as at the date of presentation. While every effort has been made to ensure that this information is consistent with existing law and practice, should there be any changes, IRAS reserves the right to vary its position accordingly.