User Guide

View GIRO Plan

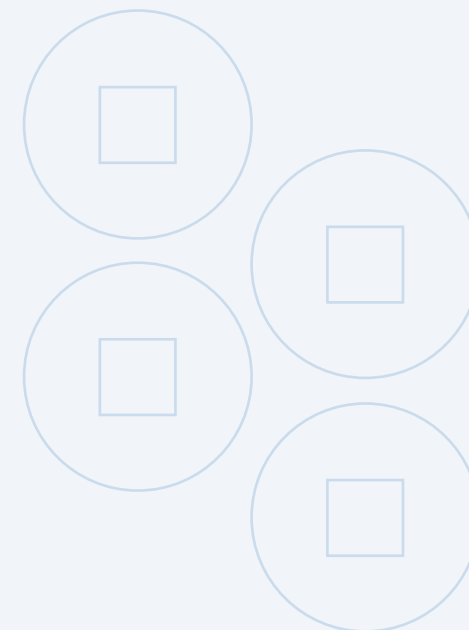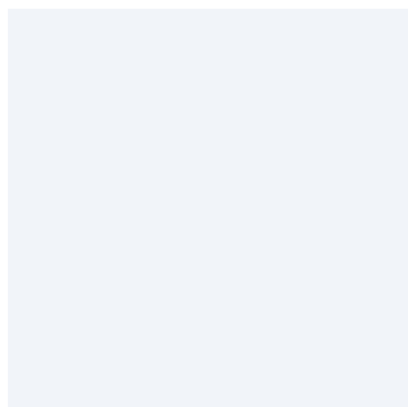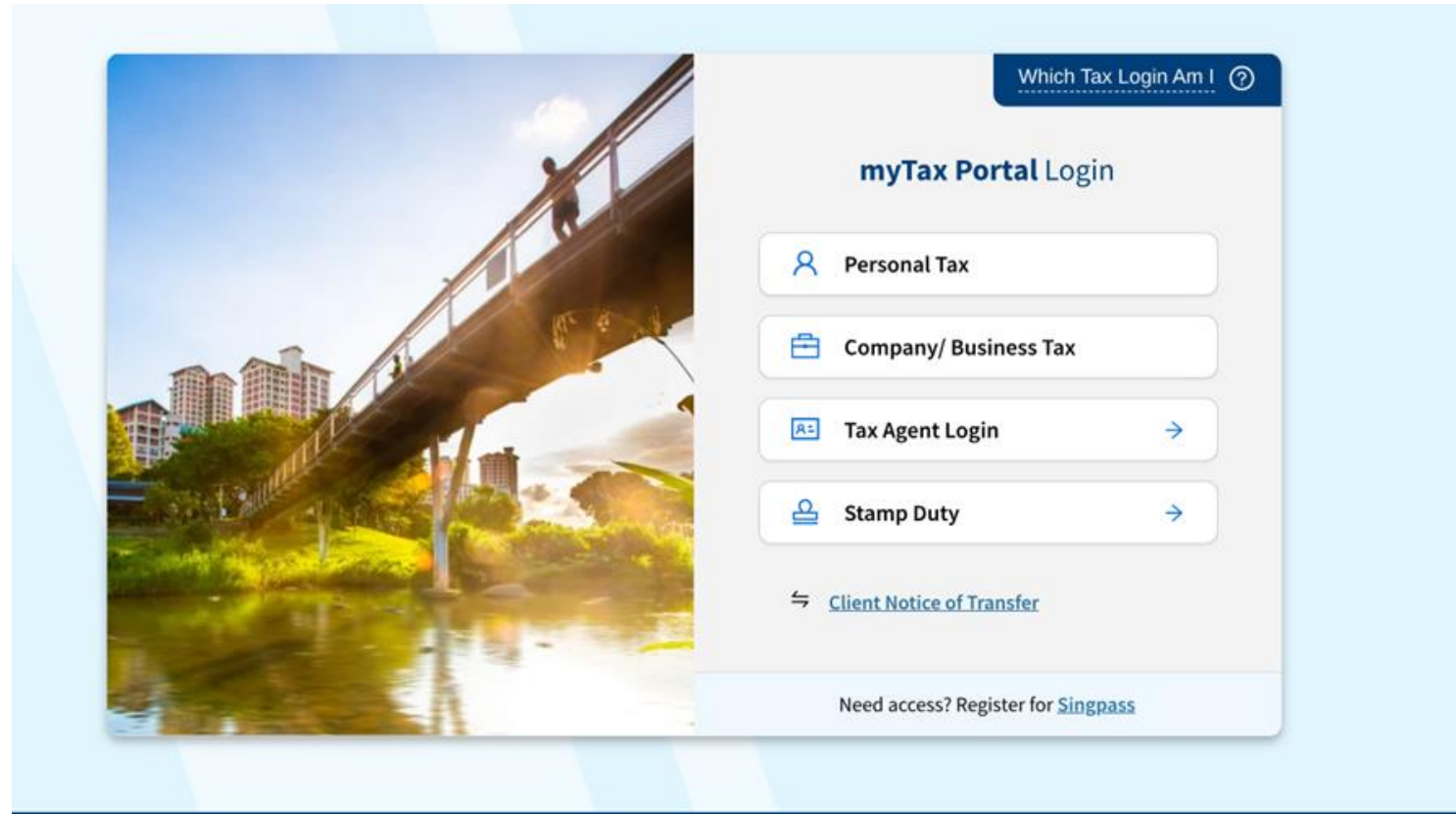INLAND REVENUE
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View GIRO Plan

- You may view or cancel your GIRO plan through myTax Portal for your Individual Income Tax and Property Tax.

- This user guide will show you how to view or cancel your GIRO plan through myTax Portal.

At myTax Portal landing page

Step 1

Log in to [myTax Portal](#).

Step 2

Under **Account**, Click on "**View GIRO Plan**".

To view GIRO Plan, please refer to **Steps 1 to 4**.
To Cancel GIRO Plan, please refer to **Steps 5 to 8**.

Step 3

Under Plans Summary, select the tax account and click **VIEW**.

Step 4

Your GIRO plan details will be displayed.

You may edit the **GIRO Plan Option** and **Bank Account** by clicking on **EDIT**.

Step 5

To cancel GIRO plan, click on **EDIT** under **GIRO Plan Option** or **Bank Account**.

Step 6

To cancel GIRO plan, click on **EDIT** under **GIRO Plan Option** or **Bank Account**.

System will prompt 'Edit GIRO Plan' popup window.

Click on 'cancelling the GIRO arrangement' hyperlink.

Edit GIRO Plan

By editing the GIRO Plan, you may miss the upcoming deduction, if any, IRAS may deny your subsequent request for GIRO Plan.

Continue with the existing plan without **cancelling the GIRO arrangement**.

DISMISS   EDIT PLAN

Edit Bank Account

By editing the bank account, you may miss the upcoming deduction, if any, and it would have an impact to your future GIRO Plan eligibility.

Continue with the existing plan without **cancelling the GIRO arrangement**.

DISMISS   EDIT BANK ACCOUNT

## Step 7

You will be redirected to the 'Review' page of 'Cancel GIRO Plan'.

Check the Declaration box and click "**Cancel Plan**".

Step 8

Upon successful cancellation of your GIRO plan, you will be brought to the **Acknowledgement** page

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